



Progetto cofinanziato da Unione Europea



MINISTERO
DELL'INTERNO

FONDO ASILO, MIGRAZIONE E INTEGRAZIONE (FAMI) 2014 -2020

Obiettivo Specifico 3 Rimpatrio - Obiettivo Nazionale 2 Misure di Rimpatrio – Misure di rimpatrio – lett. g)
Realizzazione di interventi di RVAeR per favorire il processo di reinserimento dei rimpatriati nei Paesi di Origine
RVAeR 2018

PROGETTO ERMES 3

PROG-2674

MANIFESTAZIONE D'INTERESSE

“Identificazione dell’organizzazione *in loco* responsabile dell’accompagnamento al ritorno e del monitoraggio dei piani individuali di reintegrazione (PIR) dei migranti che volontariamente hanno deciso di tornare nel proprio Paese di origine”

Avviso n.1 Data di pubblicazione 28/05/2019

Il **CISP – Comitato Internazionale per lo Sviluppo dei Popoli**, nell’ambito del progetto “ERMES 3”, PROG-2674, CUP H89F19000030002, con capofila CIES Onlus, finanziato dal Fondo Asilo, Migrazione e Integrazione 2014-2020, Obiettivo Specifico 3 RIMPATRIO, Obiettivo Nazionale 2, Misure di rimpatrio lett. g) Interventi RVA/R Annualità di riferimento 2019/2010, cofinanziato dall’Unione Europea, intende **selezionare UNA organizzazione operante in GHANA** (CIG/Ghana: Z3D28814D0), come responsabile dell’accompagnamento al ritorno e del monitoraggio dei Piani Individuali di Reintegrazione (PIR) dei migranti che dall’Italia hanno chiesto volontariamente di ritornare nel proprio Paese d’origine.

REQUISITI RICHIESTI ALLE ORGANIZZAZIONI INTERESSATE:

- Offrire servizi di *counselling psico-sociale* ai migranti di ritorno;
- Aver acquisito una specifica esperienza nella formazione professionale, nell’inserimento lavorativo e/o nei progetti di reintegrazione;
- Aver maturato una qualificata esperienza, di almeno 2 anni nella realizzazione di progetti di reintegrazione e/o Ritorno Volontario Assistito (RVA);
- Disporre di adeguate risorse operative per la realizzazione dei Progetti Individuali di Reintegrazione (PIR);
- Aver operato su attività e progetti che prevedevano specifiche attività di rendicontazione e monitoraggio.



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ATTIVITÀ PREVISTE NELL'AMBITO DEL PROGETTO ERMES 3 A CARICO DELLE ORGANIZZAZIONI INTERESSATE:

- Revisione del PIR prima della partenza dei beneficiari;
- Individuazione delle opportunità di reinserimento secondo il PIR concordato in Italia;
- Erogazione del contributo di reintegrazione in beni e servizi per l'attuazione del PIR;
- Segnalazione e accompagnamento, laddove possibile, ad altri servizi territoriali;
- Monitoraggio in itinere del percorso di reintegrazione;
- Somministrazione ai ritornanti dei questionari di valutazione sull'efficacia dell'intervento realizzato;
- Attività di reporting;
- Gestione e invio della documentazione contabile.

Luogo: le suddette attività saranno svolte in Ghana.

Durata: le attività di cui sopra dureranno 6 mesi per il seguito dei PIR di ciascun ritornante e, in ogni caso, non oltre il 31 dicembre 2021. La data di avvio delle attività sarà concordata successivamente alla data di inizio della collaborazione tra il CISP e l'organizzazione *in loco*.

Termine e modalità di presentazione delle manifestazioni d'interesse: le domande devono essere inviate per e-mail al seguente indirizzo: cisp_postacertificata@pec.it, in cc all'indirizzo dandrea@cisp-ngo.org, entro le ore 15:00 del 11 giugno 2019 e dovranno includere:

- Manifestazione di interesse, redatta secondo l'Allegato 1 al presente avviso, in carta intestata dell'organizzazione proponente, debitamente firmata e timbrata;
- Proposta tecnica e finanziaria, tenendo conto delle indicazioni contenute nell'Allegato 2 – *Details for Technical and Financial Bid*;
- Curriculum Vitae dell'Organizzazione proponente;
- Documento d'identità del legale rappresentante.

Procedura di selezione: le domande pervenute entro il termine stabilito, complete di tutta la documentazione richiesta e ritenute valide saranno selezionate sulla base dei criteri contenuti nell'Allegato 2. Verrà firmato un contratto contenente i termini di riferimento del servizio.

Roma, 28/05/2019


CISP 
COMITATO INTERNAZIONALE
PER LO SVILUPPO DEI POPOLI
Alessandro De Luca

Direttore Area Geografica Africa

EXPRESSION OF INTEREST

The undersigned

Surname, name: _____

Born on __ / __ / ____ in _____, Country _____

Telephone number: _____ Fax: _____

Acting as Legal Representative of the Organization _____

Registered office (insert full address): _____

Operational office/s (if different from registered office): _____

Email address: _____

Core activity: _____

EXPRESSES

the interest of (**name of Organization**) _____ in participating in the Public Tender related to the IDENTIFICATION OF LOCAL ORGANIZATIONS TO WHOM TO ASSIGN THE REINTEGRATION AND LOCAL MONITORING OF *INDIVIDUAL REINTEGRATION PROJECTS* (IRP) ACTIVATED IN THE FRAMEWORK OF THE PROJECT NAMED “**ERMES 3**” FUNDED TO CIES, THROUGH **ASYLUM, MIGRATION AND INTEGRATION FUND “OS3 - ON2”, CUP H89F19000030002, CIG/Ghana Z3D28814D0**

DECLARES

Under his/her responsibility, according to articles 46, 47 of D.P.R. 28/12/2000, n° 445, and articles 75 and 76 of the same legal provision, about the loss of the benefits granted on the basis of false statements and criminal liability resulting in the issuing of false statements and documents, that (**name of the organization**) _____ has the following characteristics:

1. It offers psychosocial counselling to returning migrants;
2. It acquired a specific experience on professional training, job placement and/or reintegration projects;
3. It acquired qualified experience of at least two years in the implementation of reintegration projects and/or Assisted Voluntary Return (AVR);
4. It has adequate operational resources to implement Individual Reintegration Projects (IRP);
5. It has experience in developing projects with specific monitoring and reporting activities.

In this respect, the following documentation probing the above-quoted characteristics is annexed:

- Curriculum Vitae of the organization;
- Technical Bid;
- Financial Bid.

PERSONAL DATA PROCESSING

Pursuant to Legislative Decree. 30 June 2003 n. 196, modified by the Legislative Decree n. 101, 10th August 2018, I consent the processing of data for the purposes relating to this procedure.

Annex:

- Photocopy front / back of a valid identity document

Place and date: _____

Legal Representative

Rome, 28 May 2019

DETAILS FOR TECHNICAL AND FINANCIAL BID

Expression of Interest for the award of the reintegration services and on-site monitoring of individual reintegration projects. Ref project "ERMES 3", for the implementation of Assisted Voluntary Return (AVR) projects, including reintegration measures to facilitate the reintegration process of returnees in the country of origin, Asylum, Migration and Integration Fund 2014 – 2020, Specific Objective 3, National Objective 2 Return Measures.

CUP:H89F19000030002 , CIG/Ghana: Z3D28814D0

Art.1– Amountof thetender process

The amount of the procurement is estimated at **€ 400,00** (four hundred/00), for each subject/ family accompanied in the reintegration process, for a total of about 15 people.

Art.2– Objectofthetenderprocess

The object of the tender process is defined as follows:

- Evaluation of the Individual Re-integration Plan (PIR) before the departure of the beneficiaries;
- Assistance at the airport upon arrival;
- Tailored local assistance for the implementation of the re-integration plans aiming at living integration (housing), education, professional training (ex: payment of fees, subsidy during courses attendance), with reference to what stated in the approved Individual Re-integration Plan (PIR);
- Six months monitoring (since arrival in the Country);
- Re-integration subsidy disbursement (in goods and services) for each person/ family as defined in the approved PIR

Art.3 – Procedure for the submission of the proposals.

Art.3.1 Technical Proposal

The technical proposal should describe the content and ways of implementation of the required services.

The proposal should be prepared in order to enable the Evaluation Committee to easily assess the same on the base of the parameters defined in art. 4.

The proposal should be written in Italian or English, signed on each page by the legal representative of the organization.

Under penalty of exclusion from the tender procedure, the technical proposal must not contain any reference to the financial proposal.

Art.3.2 Financial Proposal

The financial proposal should be signed on each page by the legal representative of the organization. It should contain:

- The object of the tender process;
- Name or business name, legal form and registered office of the organization;
- Name and position of the person signing the offer;
- Total amount offered in figures and letters. In case of discrepancy between the two, the price expressed in letters will be considered valid.

Art.3.3 Time limit and means of transmission

The organizations must submit the technical and financial bids, according to the indications referred to in Articles 3.1 and 3.2, no later than 15.00h of 11th of June 2019. The referred documentation should be presented to CISP according to the following modalities:

- a) By certified email at the address: cisp_postacertificata@pec.it, and in copy to dandrea@cisp-ngo.org. In this case all documentation should be digitally signed by the legal representative of the organization
- b) By fax to the number 0039 06 3216163

Subject of the mail or fax header should be:

“OFFERTA PER L’INDIVIDUAZIONE DI ORGANIZZAZIONI LOCALI PER LA REINTEGRAZIONE E IL MONITORAGGIO *IN LOCO* DEI PROGETTI INDIVIDUALI DI REINTEGRAZIONE (PIR)”

Art.4 Award criterion

The most economically advantageous tender.

According to Art 60 and 95 of D.Lgs.50/2016, the service will be awarded on the base of the most economically advantageous tender to be determined through evaluation and application of the following criteria (maximum score being 100):

- 1- Technical bid: max score 80/100
- 2- Financial bid: max score 20/100

The tender will be awarded to the organization who obtains the highest result from the sum of the scores attributed to the technical and financial bids.

The scoring method applied will be the one defined in the attachment P n. II to the D.P.R. n. 207/2010.

The final score $P_{tot}(a)$ will be determined by the sum of all coefficients $V(a)_i$ multiplied by each weight as described below:

$$P_{tot}(a) = \sum_n [W_i * V(a)_i]$$

P_{tot}(a) = total score;

W_i = score for each criterion

V(a)_i = coefficient attributed by the commission to each criterion (from 0 to 1)

Σn = summation of all scores

N = number of criterions

Here below are described the evaluation criteria and calculation methods for the coefficients V(a) both for technical and financial proposal.

The **TECHNICAL OFFER** submitted by each organizations will be evaluated on the basis of the following criteria, with a maximum score of 80/100

Criteria	Score max/ wi
1) Experience in managing services identical or similar to the ones required by the invitation letter a) 1 year (20 points) b) 2 years (30 points) c) 3 years or more (40 points)	40
2) Experience in professional training, job placement, re-integration projects	20
3) Have adequate operational resources for the implementation of Individual Reintegration Projects (IRP)	20
TOTAL (1+2+3)	80

The **FINANCIAL OFFER** submitted by each organizations will be evaluated on the basis of the following criteria, with a maximum score of 20/100

Criteria	Score max/ wi
1) Adequacy of the total amount with the estimated total amount of the procurement	20
TOTAL	20

For every single offer, each member of the Evaluation Commission will award points to each criterion between 0 and 1, utilizing the following rating scale. **V(a)_i**

Excellent	Good	Discrete	Sufficient	Inadequate
1,00	0,75	0,50	0,25	0

After attributing points to each criterion, the scores will be calculated by multiplying each score for the points assigned. **W_i*V(a)_i**

Art.5 Duration of the service

The requested service will last 6 months for the follow-up of the PIRs of each returnee and, in any case, no later than 31 December 2021.

Art.6 Payment modalities

Amount allocated to each returning subject/family € 400

The amount will be paid after approval of the PIR, simultaneously with the payment of the PIR's funds.

Art.7 Traceability (for amounts equal to or greater than € 5.000)

As per art. 3 of Law 13.8.2010 n. 136 and subsequent amendments and modifications, the mandated party will assume the obligations of traceability of financial flows as described in art. 3 of the mentioned Law.

In particular,

- Payments must be made only on the dedicated current account by bank transfer or with other payment instrument able to ensure the traceability.
- The mandated party will communicate the bank details of the dedicated bank account, general information and social security number of personnel authorized to act on it and any modification of the data transmitted.
- Payment supporting documents will have to indicate the Tender Identification Code (CIG/Ghana: Z3D28814D0) attributed by the Authority for Surveillance on public contracts and the Project Code (CUP: H89F19000030002)

Failure to follow the provisions on traceability of financial flows involves the application of sanctions as described in art. 6 of L. 136/2010 and subsequent amendments and modifications, in addition to the cancellation of the contract in the cases expressly provided for in the abovementioned Law.

Sandro De Luca

Sandro De Luca
Director Geographic Area - Africa